

ITSW 2286
Internship - Data Processing and Data Processing Technology/Technician

Western Texas College

- I. Basic Course Information
 - A. A work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. A learning plan is developed by the college and the employer.
 - B. Any required prerequisites: Permission of instructor.
- II. Student Learning Outcomes
 - A. As outlined in the learning plan, the student will practice the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry and will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry. Grading will be measured by the weekly intern report and review of the end of course portfolio.
- III. Major Course Requirements
 - A. Requirement: End of course portfolio.
 - B. Weekly work reports; student must report 126 work hours for the semester.
- IV. Information on Books and Other Course Materials
 - A. [Course Catalog](#)
- V. Other Policies, Procedures and Important Dates see
- VI. Course Organization and Schedule
 - A. Weekly Course Schedule

Week Number	Section/Online Work	Week Number	Section/Online Work
Week 1	Setting up work site.	Week 9	Weekly work report.
Week 2	Weekly work report.	Week 10	Weekly work report.
Week 3	Weekly work report.	Week 11	Weekly work report.
Week 4	Weekly work report.	Week 12	Weekly work report.
Week 5	Weekly work report.	Week 13	Weekly work report.
Week 6	Weekly work report.	Week 14	Weekly work report.
Week 7	Weekly work report.	Week 15	Weekly work report.
Week 8	Weekly work report.	Week 16	Portfolio Due

Disclaimer: Schedule and content is subject to change at the instructor's discretion.

Portfolio	50%
Hours worked complete	50%

