

HITT 1353
Legal and Ethical Aspects of Health Information

Western Texas College

- I. Basic Course Information
 - A. Course description: Concepts of privacy, security, confidentiality, ethics, health care legislation, and regulations relating to the maintenance and use of health information.
 - B. Any required prerequisites: None.
- II. Student Learning Outcomes
 - A. Apply local, state, and federal standards and regulations for the control and use of health information; demonstrate appropriate health information disclosure practices; and identify and discuss ethical issues in health care. Measured with rubrics for essays and discussions. Some measurement by examination.
- III. Major Course Requirements
 - A. Proctored final exam.
- IV. Information on Books and Other Course Materials:
 - 1. Delmar/Cengage (2011). Health Information Technology & Management ISBN# 10:0-13-159267X
 - B. MISSED EXAMS WILL NOT BE REOPENED.**
- V. Other Policies, Procedures and Important Dates are available in the [Catalog](#).
- VI. Course Organization and Schedule: Weekly Course Schedule

Week 1	Moodle/Syllabus
Week 2	Chapter 1 - Healthcare Delivery Fundamentals
Week 3	Chapter 2 Health Information Professionals
Week 4	Chapter 3 – Accreditation, Regulation and HIPAA
Week 5	Chapter 4 – Fundamentals of Information Systems
Week 6	Chapter 5 – Healthcare Records
Week 7	Chapter 6 – Organization, Storage, and Management of Health Records
Week 8	Mid-term exam, Chapter 7 – Electronic Health Records
Week 9	Chapter 8 – Additional Health Information Systems
Week 10	Chapter 9 - Healthcare Coding and Reimbursement
Week 11	Chapter 10 – Healthcare Transactions and Billing
Week 12	Chapter 11 – Setting Up a New Practice
Week 13	Chapter 12 – Health Statistics, Research, and Quality Improvement

Week 14	FALL BREAK
Week 15	Final Exam Review
Week 16	FINAL EXAM

Disclaimer: Schedule and content is subject to change at the instructor's discretion.

**8 & 9 week courses: Entire course will be taught; all weeks will be doubled up.

	NOT PROCTORED	PROCTERED
Weekly Assignments	30%	
Project	20%	
Exams	10%	
Mid- Term & Final Exam		40%

Last Modified: August 27, 2015