

**ENGL 1301  
Composition I**

**Western Texas College**

**I. Basic Course Information**

- A. **Course Description:** Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.
- B. **Prerequisites:** Successful completion of English 0303 or successful completion of STAAR, ACCUPLACER, COMPASS, and/or THEA
- C. Online course content is administered through the college's learning management system (LMS), [Moodle](#), also called [eCampus](#). A link to [eCampus](#) can also be found on by going to the WTC home page ([www.wtc.edu](http://www.wtc.edu)) and clicking on the big M with a graduation cap found in the Quick Links section on the right side of the page.

**II. Student Learning Outcomes**

- A. Demonstrate knowledge of individual and collaborative writing processes.
- B. Develop ideas with appropriate support and attribution.
- C. Write in a style appropriate to audience and purpose.
- D. Read, reflect, and respond critically to a variety of texts.
- E. Use Edited American English in academic essays.

**III. Core Objectives/Program Outcomes**

- A. **Critical Thinking Skills (CT)** – creative thinking, innovation, inquiry, analysis, evaluation and synthesis of information
- B. **Communication Skills (COM)** – effective development, interpretation and expression of ideas through written, oral and visual communication
- C. **Personal Responsibility (PR)** – ability to connect choices, actions and consequences to ethical decision making

**IV. Information on Books and Other Course Materials**

- A. **Required Textbook:** The Norton Field Guide to Writing with Readings & Handbook: 5<sup>th</sup> ed. ISBN 978-0-393-65580-3.
- B. **Supplemental (at instructor discretion):** may include software for course, additional texts, access to a dictionary and/or thesaurus, MLA/APA style manual, flash drive, etc.

**V. Major Course Requirements**

- A. A minimum of three essays, and the work that goes in to them (outlining, prewriting, rough drafts, peer edits, etc.), are required for successful completion of this course.

- B. The final exam will comprise a percentage of the final grade.
- C. All essays are to be submitted to Turnitin. Your instructor will set you up with this. Turnitin checks for plagiarism. Under WTC policy, plagiarism may result in the student being dropped from class. Students suspected of plagiarism will be consulted. Students found guilty of plagiarism will be dropped.

## VI. Grading System

### A. Grade Scale:

- A = 90-100
- B = 80 -89
- C = 70-79
- D = 60-69
- F = 59 or below

### B. Course breakdown:

#### **Unpaired student grade breakdown:**

- General Assignments / Grammar 20%
- Essay Prep / Projects / Quizzes: 25%
- Essays (minimum of 3): 40%
- Final Exam: 15%

#### **Paired student grade breakdown:**

- General Assignments / Grammar: 15%
- Essay Prep / Projects / Quizzes: 20%
- Essays (minimum of 3): 35%
- Final Exam 15%
- Paired Course Average 15%

## VII. Testing Requirements

- A. Online students: If exams are objective exams and not in essay format submitted to Turnitin, they are required to be proctored and taken at an approved testing organization. Ask your instructor for more details.
- B. Students are not allowed to use their books or notes of any kind while taking proctored exams.

## VIII. Additional Resources and Information: You may refer to the [WTC Course Catalog](#) and WTC website for the following:

- A. [Campus Map](#) – Pg. 2
- B. [Campus Calendar](#) – Pg. 7
- C. Final Exam Schedule – Pg. 9
- D. Academic Integrity – Pg. 57
- E. [Campus Security](#) – Pg. 61
- F. Class Attendance – Pg. 61
- G. How to drop a class – Pg. 63
- H. [LRC / Library](#) – Pg. 68
- I. Student Conduct – Pg. 73

- J. [Students with Disabilities](#) – Pg. 75
- K. Withdrawal Information – Pg. 77
- L. [Counseling & Advising](#)
- M. [Mental Health Resources](#)
- N. [Campus Carry Laws & Policy](#)
- O. [Sexual Harassment Awareness & Prevention](#)

**IX. ENGL 1301 Essays:** The type of essay, and when the essays (a minimum of three) are completed throughout the course, is up to each individual instructor. These will be reflected on each instructor’s first-day-handout.

The writings completed in ENGL 1301 courses should reflect college-level writing, should show evidence of the writing process, and should vary in genre so students gain knowledge of various kinds of writings that occur at the college level. Essay types may include any of the following: summary, personal writings, compare and contrast, cause and effect, textual analysis, basic argument, annotated bibliography, process, reports, and other any other type of college-level writings that will meet student learning and core objectives for ENGL 1301.

**X. Basic Course Outline**

Section	Content
Course Introductions	<ul style="list-style-type: none"> <li>• Course Introductions &amp; General Procedures</li> <li>• Turnitin Registration</li> <li>• Other course procedures as deemed necessary by individual instructor requirements/needs</li> </ul>
Grammar & Basics of Proper Writing  SLO E	<ul style="list-style-type: none"> <li>• Parallelism; Subject-Verb Agreement; Subordination and Coordination; Sentence Structure; Types of Sentences; Fragments; Run-ons; Various types of Punctuation including commas, semicolons, apostrophes, hyphens, dashes, colons; Comma Splices; Commonly Confused Words; etc.</li> </ul>
The Writing Process  SLO A	<ul style="list-style-type: none"> <li>• Generating Ideas</li> <li>• Drafting</li> <li>• Revising, Editing and Proofreading</li> <li>• Collaboration &amp; Self &amp; Peer Reviewing</li> </ul>
Academic Writing & Reading  SLO C, D	<ul style="list-style-type: none"> <li>• College Writing &amp; Reading Contexts – May include reading strategically &amp; critically; annotating texts; identifying patterns; analyzing and responding to various kinds of readings and writings; recognizing various types of college writings, etc.</li> <li>• Rhetorical Situations – Identifying purpose, audience, genre, and stance in various types of readings and writings</li> <li>• Properly summarizing, paraphrasing and quoting material including proper use of ellipses and brackets within quoted</li> </ul>

	material
Research Skills SLO B, C	<ul style="list-style-type: none"><li>• Finding credible sources</li><li>• Analyzing and Evaluating sources</li><li>• Synthesizing sources to develop and properly support ideas</li><li>• Documentation: MLA/APA formatting and proper source attribution</li></ul>
<b>Final Exam</b>	

Subject to change at instructor discretion.