

CPMT 1303
Introduction to Computer Technology

Western Texas College

- I. Basic Course Information
 - A. A fundamental computer course that provides explanation of the procedures to utilize hardware and software. Emphasis on terminology, acronyms, and hands-on activities.
 - B. Any required prerequisites: None.
- II. Student Learning Outcomes
 - A. Student will define terms, expressions and phrases associated with computers. Grading will be measured through examination.
 - B. Students will demonstrate basic commands in various applications. Grading will be measured by requirements and performance of the application.
- III. Major Course Requirements
 - A. Proctored Final Exam
- IV. Information on Books and Other Course Materials
 - A. Technology in Action Introductory, Evans/Martin/Poatsy, 9th Ed. Pearson, ISBN-10: 013283863X
 - B. Must have MYITLAB w/etext (may elect just to use online etext)
- V. Other Policies, Procedures and Important Dates are available in the [Catalog](#).
- VI. Course Organization and Schedule
 - A. Weekly Course Schedule

Week Number	Section/Online Work
Week 1	Chapter1: Using Technology to Change the World
Week 2	Chapter 1: Using Technology to Change the World
Week 3	Chapter 2: Looking at Computers: Understanding the Parts
Week 4	Chapter 2: Looking at Computers: Understanding the Parts
Week 5	Chapter 3: Using the Internet: Making the Most of the Web's Resources
Week 6	Chapter 3: Using the Internet: Making the Most of the Web's Resources
Week 7	Chapter 4: Application Software: Programs That Let You Work and Play
Week 8	Chapter 4: Application Software: Programs That Let You Work and Play
Week 9	Chapter 5: Using System Software: The Operating System, Utility Programs, and File Management
Week 10	Chapter 5: Using System Software: The Operating System, Utility Programs, and File Management

Week 11	Chapter 6: Understanding and Assessing Hardware: Evaluating Your System
Week 12	Chapter 6: Understanding and Assessing Hardware: Evaluating Your System
Week 13	Chapter 7: Networking: Connecting Computing Devices
Week 14	Chapter 8: Digital Lifestyle: Managing Digital Data and Devices
Week 15	Chapter 9: Securing Your System: Protecting Your Digital Data and Devices
Week 16	Final Exam

Disclaimer: Schedule and content is subject to change at the instructor's discretion.

Class/Lab Assignments	60%
Open Book Exams	20%
Final Exam	20%

Last Modified: August 18, 2015