

Job Title: Assistant Coach, Men's and Women's Cross Country & Track & Field
Reports To: Head Coach, Men's and Women's Cross Country & Track & Field
Terms: Full-time
Salary: \$20,930 plus benefits
Start Date: ASAP, Position open until filled

Position Summary:

Assist the head coach in all aspects of an NJCAA Division 1 Track & Field and Cross-Country program including but not limited to: student-athlete recruitment and retention, practice preparation, travel, fundraising, and academic monitoring.

Essential Functions:

1. Responsibilities include but are not limited to the design of training programs to improve performance in the areas of mid and long-distance running.
2. Identification and recruitment of athletically and academically talented student-athletes.
3. Foster a positive and competitive environment.
4. Assist with administration and organization of meets and practices.
5. Assist with competition day preparations and team travel coordination.
6. Ability to analyze performance and provide feedback necessary for improved performance, problem analysis, and resolution.
7. Possess strong organizational and interpersonal skills, communicate effectively, and be capable of multitasking.
8. Other duties as assigned.

Qualifications:

- Bachelor's Degree
- Previous collegiate experience as an athlete and coach preferred
- Valid Driver License
- YOUR APPLICATION WILL NOT BE CONSIDERED IF YOU ARE NOT AUTHORIZED TO WORK IN THE UNITED STATES

Salary:

- \$20,930 plus benefits

To apply, please submit via email:

- A current resume
- A cover letter describing how the applicant meets the "Qualifications" as listed in the job announcement. The applicant may also include other professional experiences that are applicable.

Please email documents to jobs@wtc.edu