



## WIRELESS COMMUNICATION DEVICES WHILE DRIVING

Cell phones are not to be used while driving a Western Texas College moving vehicle or operating moving machinery, as such distraction can cause accidents and injuries. Federal Motor Carrier Safety Administration has banned the use of hand-held mobile phones while driving a commercial vehicle. Significant fines and penalties may be imposed on both the employee and the employer.

It is the policy of Western Texas College to prohibit receiving or placing calls, text messaging, surfing the internet, receiving or responding to email, checking for phone messages, or any other purpose related to your employment; the business; our customers; our vendors or any other company or personally related activity not named here while driving. Employees should let incoming calls go to their voicemail and then find a safe place to pull over and park before initiating or receiving a call. Stopping at intersections for traffic devices or any other reason is not considered a safe place to use a hand held mobile device.

Any employee who violates this rule is subject to disciplinary action, including possible termination.

I have read this form and agree to abide by this rule.

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Employee's signature

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Date