



MOTOR VEHICLE RECORDS AUTHORIZATION

I, _____ as the operator or potential operator of a company vehicle, owned by Western Texas College, agree to drive carefully at all times, to obey traffic laws and to observe all legal speed limits.

I understand that the personal use of a Company vehicle will be limited to permission to drive between work and my residence only; that stopping or deviating between the work site and residence, unless for a business purpose, will revoke all permission to drive the vehicle regardless of how short such a stop may be or how trivial the deviation from a usual and customary route.

I further understand the permission to use a Company vehicle is revoked at any time by the consumption of alcoholic beverages, regardless of whether under the influence of alcohol or not, and regardless of whether the use of the vehicle is for business or personal purposes.

Any unauthorized use of any vehicle may cause immediate termination.

I understand that this vehicle is only to be driven by an employee of the Company and at no times are hitchhikers to be allowed to ride.

The Company has the continuing right and authority to check my motor vehicle records on file with the State or other resource, including, without limitation, driving record, financial responsibility information and prior driving information, either directly or through TASB or Company's insurance carrier and each of Agent and Carrier may deliver any such records to Company. My employment will always be contingent upon an acceptable motor vehicle record.

Date

Employee's Signature

Email Address

DOB

Driver's License Number

Expiration Date

Class

State

Supervisor's Signature

Department