



## 2018-2019 WTC FINANCIAL AID WORKSHEET

**Please read, sign, and date:**

If you are the student, by signing this application you certify that you (1) will use federal and/or state student financial aid only to pay the cost of attending an institution of higher education, (2) are not in default on a federal student loan or have made satisfactory arrangements to repay it, (3) do not owe money back on a federal student grant or have made satisfactory arrangements to repay it, (4) will notify your college if you default on a federal student loan, and (5) will not receive a Federal Pell Grant from more than one college for the same period of time.

If you are the parent or the student, by signing this application you agree, if asked, to provide information that will verify the accuracy of your FAFSA. This information may include U.S. or state income tax forms that you filed or are required to file. Also, you certify that you understand that the Secretary of Education has the authority to verify information reported on this application with the Internal Revenue Service and other federal agencies. If you sign any document related to the federal student aid programs electronically using a Personal Identification Number (PIN), you certify that you are the person identified by the PIN and have not disclosed that PIN to anyone else. If you purposely give false or misleading information, you may be fined \$20,000, sent to prison, or both.

Everyone whose information is given on the FAFSA should sign below. The student (and at least one parent, if parent information is given) MUST sign below.

Applicant Name (Print): \_\_\_\_\_ SSN: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please circle the program you are receiving assistance from:  
Skip if none of these apply to you

DARS (Department of Assistive and Rehabilitative Service)

Hazlewood Act

Foster care



### Section III EDUCATIONAL OBJECTIVES

**MUST BE COMPLETED BY ALL APPLICANTS, DO NOT LEAVE BLANK:**

1. Major: \_\_\_\_\_  
(\*\*Undecided are **not acceptable** responses for a major)
2. Expected graduation date: \_\_\_\_\_  
month, year
3. Which degree objective do you plan to pursue at WTC?     Associate degree     Certificate
4. Which semester(s) do you plan to attend?     Fall     Spring

### Section IV ACADEMIC HISTORY

1. Have you attended any other institution during the 2018/2019 academic year while attending WTC?     yes     no

If yes, please identify:

\_\_\_\_\_ school name

\_\_\_\_\_ city & state

2. If yes, will you be receiving Financial Aid from that institution?     yes     no
3. Transient student (enrolling for summer sessions only)     yes     no

### Section V APPLICANT AUTHORIZATION

DUAL ATTENDANCE AND EXPENSE CHARGE AUTHORIZATION:

I understand that, if I attend two schools in the same enrollment period, I cannot receive a Pell grant or Direct loan from both schools. I also understand that I must inform the financial aid administrator at both schools.

I authorize Western Texas College to charge expenses for tuition/fees, room/board, textbooks, and for any other expenses I incur while attending Western Texas College to my financial aid award.

This authorization remains in effect until I notify you in writing that I wish to revoke this.

\_\_\_\_\_ applicant's signature

\_\_\_\_\_ date

**\*\*Grant and/or scholarship recipients: Remaining funds will be issued after the 20th class day. Notice will be posted. Student Loan recipients: Proceeds for first-time borrowers at WTC will be delayed for 30 days.**

## Section VI APPLICATION PROCEDURE

1. Each applicant must complete this WTC Financial Aid Worksheet. Return the completed form to the Financial Aid Office.
2. All students must file a 2018-2019 FAFSA. Be sure to list Western Texas College's code—009549. Students applying for PLUS loan ONLY are not required to file the FAFSA.
3. Tax Transcripts of student's and/or parent's 2016 income tax form(s) and W2(s) may be required to complete the student's file.
4. Each applicant must have a high school diploma or a GED. If you have not attended a post-secondary institution then official copies of your high school diploma or GED must be on file in the Admission's Office.
5. An official transcript from all colleges and/or universities attended must be on file in the Admission's Office.  
\*\*\*Receipt of your transcripts/GED by Admissions must be verified through our office.

## Section VII APPLICANT'S RESPONSIBILITIES

In the event I am granted assistance under this application, I hereby certify that:

1. I am enrolled or have been accepted for admission for enrollment at Western Texas College for the period aid is requested.
2. I am and will be in need of this assistance in order to continue my college education.
3. I will use the proceeds of the loan, grant, work-study job, and/or scholarship only for the payment of tuition and required fees, room and board or similar living expenses, instructional equipment, materials, books, and other related college costs.
4. I will keep the Student Financial Aid Office informed as to my current address.
5. I understand that a hold may be placed on my records until I have made full arrangements with the Financial Aid Office to repay all obligations incurred by me.
6. The policies and practices of Western Texas College are in compliance with guidelines relative to the "Privacy Act of 1974" (Pub. L. 93-579). I authorize the Financial Aid Office to release any information concerning my records at Western Texas College to any federal, state, institutional, or local organization or agency necessary for the administration of my award(s), processing of my application(s), and submitting required reports. I understand that this authorization will remain in effect unless revoked by me in writing to the Financial aid Office. I further understand that in endorsing or approving application(s) for certain program(s) the Financial Aid Office accepts responsibility and has legal and contracted obligations for submitting subsequent reports as required by such institutions, agencies, or organizations, and that when these commitments apply, this authorization cannot be revoked.
7. I understand that for full consideration, all information requested by this application and other application materials, including the FAFSA, must be completed and that any omissions or false information may be cause for cancellation of all financial assistance and/or repayment of any funds already received under fraudulent circumstances.

(cont. on next page)

Section VII APPLICANT'S RESPONSIBILITIES, cont.

8. I understand that payment may not be made to a student who is in default on a loan or owes a refund of federal aid received under the Pell Grant, State Student Incentive Grant, Supplemental Educational opportunity Grant, Perkins Student Loan, Stafford Student Loan, and/or College Work-Study. Should a student receive funds for the current year and subsequently it is determined the above conditions apply, it will be the student's obligation to make full restitution of the funds received.
9. I understand that I must maintain satisfactory academic progress standards toward my degree objective to retain eligibility for financial assistance.
10. I agree that I will notify the Financial Aid Office of any scholarships, grants in aid, fee exemptions, rehabilitation funds, and similar designated awards received in addition to any financial aid awarded and/or to be awarded. I understand that failure to comply may result in over-awarding, the lowering or cancellation, and/or immediate repayment of financial aid received. As a result of changes in my enrollment plans, adjustments to my financial aid package may occur.

### **Section VIII SUMMARY OF GENERAL POLICIES**

1. **SELECTION CRITERIA:** Applications are first considered for gift assistance, work opportunity, and for loan assistance, respectively.
2. **FINANCIAL ASSISTANCE:** Western Texas College will determine the amount and origin of aid. Notice of decisions generally will be mailed to the student/applicant in the form of a "Financial Aid Award Letter." A student has the right to accept or reject all or part of the award package offered. Substitute funds may not be available to assist in meeting your cost of education should you reject the initial offer.
3. **SATISFACTORY ACADEMIC PROGRESS:** Beginning students must be accepted for admission to Western Texas College before any financial aid can be affirmed. For continued financial assistance, students must avoid financial aid suspension. Students must maintain a 2.0 cumulative grade point average and complete 67% of classes enrolled during each academic semester. All aid will be automatically canceled if you fail to make/maintain Satisfactory Academic Progress prior to the actual disbursement of the funds.
4. **NOTICE REQUIRED:** The Financial Aid Office must be notified of all prospective and/or present scholarships, grants-in-aid, fee exemptions, rehabilitation funds, and similar designated awards received in addition to any financial aid awarded or to be awarded as a result of a processed General Financial Aid Application. Failure to comply may result in over-awarding the lowering or cancellation and/or immediate repayment of financial aid.
5. **REPAYMENT:** Section 668.22 of the Higher Education Amendments of 1998 requires that Western Texas College calculate a return of unearned financial aid for any student who totally withdraws within the first 60% of the semester or makes all F's in his/her classes. This calculation is based on calendar days. Even though WTC does not have a required attendance policy, attendance of classes is very important. Funds will be returned to the various federal programs according to a schedule established by the Department of Education. This may result in the student owing a balance to the college and/or the federal government. Students should contact the Financial Aid Office for additional information prior to withdrawing from classes.

Western Texas College is an equal opportunity institution and is in compliance with the American's With Disabilities Act. Applications are accepted and considered without regard to race, creed, color, sex, age national origin, religion, veteran's status or disability.