

# CERTIFICATION OF FINANCIAL DEPENDENCY

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, seeks to guarantee both a student's right of access to records and the confidentiality of student information. Institutions may not disclose information contained in education records without the student's written consent except under certain conditions. A student's record may be released to parents only if one of the following conditions has been met: 1. Through the written consent of the student; or 2. By submission of evidence that the parents declared the student as a dependent on their most recent Federal Income Tax form, as defined by the Internal Revenue Code of 1986, Section 152.

## *Parent/Guardian Certification*

This certification will allow access to the student's Financial Records and all other Education Records.

**A form MUST be completed for each calendar year that you may wish to receive financial or academic record information.**

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Parent/Guardian Name

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Street Address

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City

State

Zip

**I hereby certify the student named below was listed as a dependent on my Federal Income Tax return for the tax year \_\_\_\_\_\*. Documentation is attached.**

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Parent/Guardian Signature Date

## *Student Information*

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Last Name

First Name

Middle Name

**\*Note:** The tax year semesters are Spring, Summer, Fall—in that order. For example, for tax year 2016 (January–December), the semesters are: Spring 2017, Summer 2017, and Fall 2017